

FORWARD PLAN FOR THE PERIOD 1 JULY– 31 OCTOBER 2005

↔ Indicates key decision

F Indicates this is part of the Council's Budget or Policy Framework

Over arching responsibility

Councillor Alex Hollingsworth – Leader of the Council

1. Payroll – feasibility study on service options

Decision maker: Executive Board

Decision due: 11 July 2005

2. The Money Laundering Regulations 2003

Decision maker: Executive Board

Decision due: 11 July 2005

3. Oxford Plan 2006/09 – outline of proposed development and business planning for the coming year

Decision maker: Executive Board

Decision due: 11 July 2005

4. Oxford's Corporate Risk Assessment 2005/06

Decision maker: Executive Board ↔

Decision due: 11 July 2005

5. Savings Proposals for Years 2 and 3 – delivery and service implications

Decision maker: Executive Board

Decision due: 8 August 2005

6. First Quarter financial and performance monitoring

Decision maker: Executive Board

Decision due: 12 September 2005

7. Oxford Enterprise Centre

Decision maker: Executive Board ↔

Decision due: 12 September 2005

8. External Funding Strategy

Decision maker: Executive Board

Decision due: 12 September 2005

9. Write-offs

Decision maker: Executive Board

Decision due: 12 September 2005

Corporate Governance and Procurement Portfolio

Councillor Bill Baker – Deputy Leader of the Council

1. Payroll – feasibility study on service options

Decision maker: Executive Board

Decision due: 11 July 2005

2. Temporary Agency Staff – award of contract

Decision maker: Executive Board ↔

Decision due: 11 July 2005

3. Business Systems Best Value Review Action Plan

Decision maker: Executive Board

Decision due: 8 August 2005

Crime and Community Safety Portfolio

Councillor Susan Brown – Executive Board member

1. Street Wardens – additional powers

Decision maker: Executive Board ↔

Decision due: 11 July 2005

2. Crime and Nuisance Action Team – contractual work for Registered Social Landlords

Decision maker: Executive Board ↔

Decision due: 12 September 2005

Leisure and Culture Portfolio

Councillor Mary Clarkson – Executive Board member

1. Sport and Health Strategy – consultation draft

Decision maker: Executive Board ↔ **F**

Decision due: 11 July 2005

2. Strategic Framework for Leisure – consultation response

Decision maker: Executive Board/Council ↔ **F**

Decision due: September/October 2005

Delivery of Community and Capital Projects Portfolio

Councillor Rick Muir – Executive Board member

1. Property Portfolio – Review of Backlog

Decision maker: Executive Board

Decision due: 11 July 2005

2. Bonn Square Design Competition – outcome and implementation

Decision maker: Executive Board

Decision due: 11 July 2005

3. Capital Strategy update

Decision maker: Executive Board ↔
Decision due: 12 September 2005

4. Community Centres Strategy

Decision maker: Executive Board ↔
Decision due: Autumn 2005

Social Inclusion Portfolio

Councillor Dan Paskins – Executive Board Member

1. Pathways Workshop (will this need to go at all?)

Decision maker: Executive Board
Decision due: 11 July 2005

2. Discretionary Housing Payments Budget

Decision maker: Executive Board
Decision due: 11 July 2005

3. Write-offs

Decision maker: Executive Board
Decision due: 12 September 2005

4. Review of Grants for Community and Voluntary Groups

Decision maker: Executive Board ↔ **F**
Decision due: September/October 2005

Environment Portfolio

Councillor John Tanner – Executive Board Member

1. Air Quality Management Action Plan

Decision maker: Executive Board ↔
Decision due: 11 July 2005

2. Kassam Stadium – landscaping clause

Decision maker: Executive Board
Decision due: 11 July 2005

3. Draft Statement of Community Involvement

Decision maker: Executive Board
Decision due: 8 August 2005

Strategic Planning, Housing and Economic Development Portfolio

Councillor Ed Turner – Executive Board Member

1. Rose Hill redevelopment – major project approval

Decision maker: Executive Board and Strategic Director, Housing Health and Community, following advice from the Housing Advisory Board ↔
Decision due: Executive Board 11 July 2005 and following the Housing Advisory Board on 16 June 2005

2. Butterworth Place redevelopment – major project approval

Decision maker: Executive Board and Strategic Director, Housing Health and Community, following advice from the Housing Advisory Board ↔
Decision due: Executive Board 11 July 2005 and following the Housing Advisory Board on 16 June 2005

3. Internal Housing Enabling Function and the Registered Social Landlords Partnership – Major Project Approval

Decision maker: Executive Board and Strategic Director, Housing Health and Community, following advice from the Housing Advisory Board ↔
Decision due: Executive Board 11 July 2005 and following the Housing Advisory Board on 16 June 2005

4. Homelessness Strategy 2003-08 – progress report

Decision maker: Executive Board
Decision due: 11 July 2005

5. Draft Statement of Community Involvement

Decision maker: Executive Board
Decision due: 11 July 2005

6. Kassam Stadium – landscaping clause

Decision maker: Executive Board
Decision due: 11 July 2005

7. Housing Strategy – result of consultation ↔ F

Decision maker: Executive Board/Council
Decision due: Executive Board 11 July 2005
Council 3 October 2005

8. Tendering for a Home Improvement Agency Service in Oxfordshire

Decision maker: Executive Board
Decision due: September/October 2005

10. Oxford Local Plan 2001/06 proposed modifications – consultation responses

Decision maker: Executive Board/Council ↔ F
Decision due: Executive Board/Council between September-December 2005

Strategic Management Team

Key Decisions to be taken by the Chief Executive

None.

Key Decisions to be taken by the Strategic Director, Finance and Corporate Services

None.

Key Decisions to be taken by the Strategic Director, Housing, Health and Community

Papers submitted from time to time to the Supporting People Commissioning Body (delegated authority granted by the Executive Board on 19 May 2003)

Papers submitted from time to time to the LIFT Strategic Partnering Board (delegated authority granted by the Executive Board on 16 September 2003)

Key Decisions to be taken by the Strategic Director, Housing, Health and Community following advice from the Housing Advisory Board (delegated authority granted to the substantive Housing Services Manager by Council on 22 November 2004 until such time as a new HRA Strategic Manager, Landlord Services, is appointed. Further delegation to the Strategic Director made by Council on 7 March 2005 to cover maternity leave of substantive Housing Services Manager.

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4. Scrutiny Review – Tenant Rewards

Decision maker: Strategic Director, Housing Health and Community, following advice from the Housing Advisory Board →

Decision due: following the Housing Advisory Board on 16 June 2005

Key Decisions to be taken by the Strategic Director, Physical Environment

None.